

## **Department of Chemical Engineering**

### **Minutes of Meeting**

A meeting of DQAC was held in the office of HOD Chemical Engg (C 109) on 12.04.2016 at 11.00 AM to discuss the various items of the agenda for improvement of quality of education imparted to the students of the department. The following were present in the meeting :

Dr Rajeev Garg, Associate Prof. – CHE            - Member

Mr Pankaj Kalra, Asst. Prof. – CHE    Member

Mr Rajiv Arora, HOD-CHE                    Member-Secretary

Various issues regarding semester end activities were discussed and the following are agreed upon:

- 4.01                            **Expert lecture from imminent industrial personalities for students.**  
The students of all batches of Chemical Engineering would be exposed to Expert lectures from imminent industrial personalities under Chemical Engg. students Society or under Industry- Institute Interaction cell for making them aware of practical aspects of Chemical Engineering. Interaction with Technical experts would help them to know the environment in these core Chemical industries. Further, interaction with HR managers would acquaint them with the requirements of these industries making them confident in preparing themselves for their selection procedures.
- 4.02                            **Increasing the timings of Department library.**  
Since recently the department has procured more volumes for the Department library. The department has procured all the text books & most reference books of core Chemical Engg. subjects. There was a proposal to increase the timings of the department library from existing timing of 2 hrs. The timings would be increased to three hours for proper utilization of these Chemical Engg. volumes. The exact timings would be disclosed as per the availability of care taker of the dept. library.
- 4.03                            **Mock Interviews and Mock Gate test to be organized for students.**  
It was unanimously decided in the meeting that Mock Interviews & Mock Gate test would be conducted weekly for 3<sup>rd</sup> year & final year students of Chemical Engg. to increase their chances for success in GATE and professional interviews. Co-operation from all faculty members is desired to make these sessions.

**Mr. Pankaj Kalra**

**Mr. Rajiv Arora**

**Dr. Rajeev Kumar Garg**